



American Beach Water and Sewer District Advisory Board Meeting

4:00 PM, June 9, 2022

James S. Page Governmental Complex, 96135 Nassau Place
Yulee, FL 32097

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

AUDIENCE INPUT – NON-AGENDA ITEMS

A. How to Provide Input

AUDIENCE INPUT – AGENDA ITEMS

B. How to Provide Input

ACTION ITEMS

C. Approve Minutes from Regular Meetings held on May 12, 2022.

INFORMATIONAL ITEMS

D. American Beach Water and Sewer District Design and Construction Updates

ADJOURNMENT

**American Beach Water and Sewer District Advisory Board
May 12, 2022, 4:00 p.m.
Commission Chambers, 96135 Nassau Place, Yulee, Florida**

Call to Order, Invocation, and Pledge of Allegiance to the American Flag

Board Members:

Present: Chair Erving Gilyard, Eugene Emory(arrived at 4:01 p.m.), Ruth Waters, and Colleen Hicks

Absent: Board Member Tony Brown

Other Officials Present: Denise May, County Attorney; Taco Pope, County Manager; and Marshall Eyerman, Assistant County Manager.

Staff Present: Representing the Clerk's office was Cassandra Browning, Deputy Clerk.

Official Agenda Summary:

AUDIENCE INPUT - NON-AGENDA AND AGENDA ITEMS:

220512ABAB - 4:01:56 Provide input on (Tab A) Non-Agenda Items and (Tab B) Agenda Items.

Board Member Emory mentioned that he previously requested an update regarding the status of \$300,000.00 for the American Beach Parks. Mr. Pope informed the Board that during the fiscal year 2021-2022, the Board of County Commissioners has set aside \$300,000.00 of Recreation Impact Fees (RIF) for the American Beach Historical Park. He continued to explain that due to being an impact fee, the Board of County Commissioners has to execute a Financial Action Form or Impact Fee Justification Form. Mr. Pope stated that the Office of Management and Budget staff had routed the forms to allow them to expend the money. However, there is no guarantee of the project being executed or time frame. He clarified that a financial line item for the park until a project requires funding. Further discussion ensued.

Michael Stuart appeared via "Zoom." He requested further clarification on the funding for the \$300,000.00 and the date of the funds to be obligated or completed before the funds disappear. Mr. Pope advised that RIF have expirations on the funds; however, they should be expended within nine years from the collection. He noted that there is a robust Capital Improvement Program (CIP) and does not foresee that there would be any question about these funds. He further explained

that the funds should be used towards adding capacity versus maintenance.

ACTIONS ITEM(S) :

220512ABAB 4:08:27 p.m. (Tab C) Approve minutes from regular meetings held on March 10, 2022, and April 14, 2022.

Motion: Approve Tab C as stated above.

Maker: Board Member Waters

Second: Board Member Emory

Action: Aye: Board Members Waters, Gilyard, Hicks, and Emory.

Absent: Board Member Brown

INFORMATIONAL ITEM(S) :

220512ABAB - 4:09:15 p.m. (Tab D) American Beach Water and Sewer District Design and Construction Updates.

Discussion: Teresa Irby-Butler, Capital Project Manager with Florida Governmental Utility Authority (FGUA), appeared via "Zoom" to provide an update on the design and construction. She announced that the Board of County Commissioners approved the construction contract at the May 9, 2022, meeting. She provided a summary of the timeline of the events that will take place once the contract is completely executed and processed. She advised that the project's substantial completion for phase one is scheduled for October 2022.

Mr. Eyerman stated there was an estimated community meeting was scheduled on June 11, 2022; however, there were individuals who were unable to make that meeting, and it would be rescheduled for July 2022. Board Member Hicks inquired regarding the areas impacted by the construction and what the property owners should expect. Ms. Irby-Butler explained that most of the work occurs in the right-of-way; however, an excavator may accidentally impact properties. She further explained that there is no anticipation of having temporary access agreements or temporary construction easements. She further explained the right-of-way locations. Further discussion ensued regarding the right-of-ways.

Ms. Irby-Butler responded to Board Member Hicks inquiry regarding the expectation of roadways being torn up when the construction starts. She explained that the anticipation is for some of the roads to be sandy for at least ten months, and she provided an example. She reviewed the areas where construction will start and progress. Ms. Irby-Butler mentioned there would be no more than one road closed at a time to provide alternate routes to the neighborhood.

Chair Gilyard received a question from James Statton regarding starting construction on Julia Street. Ms. Irby-Butler responded that Julia Street is one of the higher points, and a sewer needs to be built uphill. Chair Gilyard inquired if there are any major changes or delays will the information be provided on the website. Mr. Eyerman responded that more information and dates would be provided at the community event in July. Amy Bell, County Manager's Office, came forward and stated that they are confirming a date near the end of August for the groundbreaking ceremony. Once the dates are confirmed, a notification or invitation will be sent out to everyone.

Board Member Hicks inquired regarding the layout of the piping to the street. Mr. Eyerman stated that there was a reference to the road layout of the water and sewer lines in early presentations. Ms. Irby-Butler noted that they could refresh the image of the layout and provide it at the community meeting. She stated that during the project's initial release, the construction period was intended to be 12 months; however, after further conversation with the contractor, an extension was requested to 18 months. Further discussion ensued regarding the roadways, labor shortages, and bids received.

There being no further business, the regular session of the American Beach Water and Sewer District Advisory Board adjourned at 4:39 p.m.

Ervin Gilyard, Chairperson