



Nassau County Building Department
96161 Nassau Place
Yulee, Florida 32097

Bulletin 01-2022

MEMORANDUM

Date: March 3, 2022

To: CONTRACTORS AND OWNER / BUILDERS

From: Keith Ellis, CBO, CEAP, MCP, CFM
Nassau County Building Official /
Floodplain Administrator

A handwritten signature in black ink, appearing to be "KE", written over the typed name of Keith Ellis.

SUBJECT: APPROVED PLANS REQUIRED ON-SITE FOR INSPECTIONS

Effective March 14th, 2022, The Nassau County Building Department will require the approved plans to be on-site for each required inspection as per the 2020 Florida Building Code Section 107.3.1. This bulletin supersedes Bulletin 02-2020. This change is required for our inspection staff to have access to the approved plans and documents. Over the last 2 years we have had issues wirelessly connecting to our digital plan storage file, (DocStar), Via air card with sporadic cellular service and DocStar software issues beyond our control. Thank You for your understanding and cooperation.

NOTE: Please provide assigned jobsite address on permit box in addition to lot number.

Thank You