



American Beach Water and Sewer District Advisory Board Meeting

4:00 PM, August 12, 2021

James S. Page Governmental Complex, 96135 Nassau Place
Yulee, FL 32097

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

AUDIENCE INPUT – NON-AGENDA ITEMS

A. How to Provide Input

AUDIENCE INPUT – AGENDA ITEMS

B. How to Provide Input

NEW BUSINESS

C. Approve Minutes from the Regular Meeting held on July 8, 2021.

INFORMATIONAL

D. Water and Wastewater Non-ad Valorem Assessment Notices

E. Florida Department of Environmental Protection Funding Prioritization Update

F. Master Activity Schedule/Project Next Steps

ADJOURNMENT

AUDIENCE INPUT – AGENDA AND NON-AGENDA ITEMS

TAB A AND B

You are invited to a Zoom webinar.

When: This is a recurring webinar

Topic: American Beach Water and Sewer Advisory Board

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87398540013?pwd=NDJDSFEwb1ArN0NycklRWkdpa3NzZz09>

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**American Beach Water and Sewer District Advisory Board
July 8, 2021, 4:00 p.m.
Commission Chambers, 96135 Nassau Place, Yulee, FL**

Call to Order, Invocation, and Pledge of Allegiance to the American Flag

Board Members:

Present: Chair Erving Gilyard, Colleen Hicks, and Ruth Waters.

Present via "Zoom: Board Member Tony Brown (arrived at 4:08 p.m. and departed at 4:29 p.m.)

Absent: Board Member Eugene Emory

Other Officials Present: Michael S. Mullin, County Attorney; and Taco Pope, County Manager.

Staff Present: Amy Bell, County Administrative Manager; and representing the Clerk's office were Heather Nazworth, Deputy Clerk, and Jennifer Marlatt, Recording Secretary.

Official Agenda Summary:

AUDIENCE INPUT - NON-AGENDA AND AGENDA ITEMS:

210708ABAB - 4:01:51 (Tabs A and B) Mr. Mullin reviewed the procedures for attending the meeting in-person and remotely.

NEW BUSINESS:

210708ABAB - 4:03:28 (Tab C): Approval of minutes from June 10, 2021, meeting as presented.

Motion: Approve Tab C as stated above.

Maker: Board Member Waters

Second: Board Member Hicks

Action: Aye: Board Members Hicks, Waters, and Gilyard.

Absent: Board Members Brown and Emory

INFORMATIONAL ITEMS:

210708ABAB - 4:04:29 (Tab D): American Beach Master Planning Exercise, presented by Thad Crowe, Planning Department Director, and Dr. David Barth, Barth Associates.

Discussion: Dr. Barth provided a brief update on the American Beach Master Plan. There has been a meeting with the design team, which included interviews with different community members, data collection, and drawing maps to assist in collecting ideas for the design team. The design team will provide ideas for trails, streets, and public parks. He commented that an Open House and public meeting with the design team will be held on August 14, 2021 at the American Beach Community Center to share the design team's ideas. He commented that the intent is to complete the American Beach Master Plan by the end of October, 2021.

Dr. Barth responded to an inquiry whether the American Beach Master Plan will link to the water and sewer plans. He stated that there are recommendations for new street cross-sections based on the water and sewer plans, and with the streets being re-paved, coordination has been made with the County Engineer to ensure that the master plan does not propose any contradicting actions. He provided an example of how the lift stations will be screened.

Dr. Barth responded to an inquiry regarding whether there will be any historical monuments or references for the trails and parks to link historical significance to American Beach. He explained that the proposed American Beach Heritage Trail would be a two-mile loop trail located in the American Beach area. He stated that each bike/pedestrian corridor would be of historical or cultural significance and named after key community figures.

210708ABAB - 4:16:35 (Tab E): Survey Ballot Results provided by Taco Pope, County Manager.

Discussion: Mr. Pope reviewed the survey ballot results. He stated that there was a 64 percent response rate on the ballots sent out, and the results were 84 percent in support of the assessment.

210708ABAB - 4:18:17 (Tab F): External Funding Update provided by Teresa Irby-Butler, Capital Project Engineer with Government Services Group.

Discussion: Ms. Irby-Bulter provided the next steps for American Beach. She reviewed the funding estimates for the

sewer and water projects. She explained the funding steps and sources that will need to occur, including the requests made to the State for funding.

210708ABAB - 4:23:40 (Tab G): Design Review Committee provided by FGUA Engineering Team.

Discussion: Ms. Irby-Butler provided an update of the departments involved with the sewer and water process for American Beach.

210708ABAB - 4:25:29 (Tab H): Construction Permits provided by FGUA Engineering Team.

Discussion: Ms. Irby-Butler stated that the sewer construction permit had already been obtained, and the water construction permit should be obtained next week. She explained that the County would require right-of-way permits, and preliminary permits have been submitted.

210708ABAB - 4:26:08 (Tab I): "Readiness to proceed" package and "project next steps" provided by FGUA Engineering Team.

Discussion: Ms. Irby-Butler referenced the schedule previously provided with the major milestone of June 25th to submit the readiness package to the Florida Department of Environmental Protection (FDEP). She explained that once the package is submitted to FDEP, it will demonstrate that the next steps are ready to be started. She briefly explained the process that FDEP will require once notification to move forward is received. Ms. Irby-Butler informed that the anticipated start date for construction will be in January 2022, with completion in spring 2023.

Request: Additional funds remaining from the Federal Infrastructure Fund be considered to assist with installing underground electricity and making it a priority.

The next meeting date is August 12, 2021 at 4:00 p.m.

There being no further business, the regular session of the American Beach Water and Sewer District Advisory Board adjourned at 4:37 p.m.

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Ervin Gilyard, Chairperson