



GUIDANCE FOR REOPENING RETAIL LOCATIONS

Even as governmental restrictions relax, Coronavirus remains a threat. However, with proper precautions it possible to safely socialize and conduct normal business in public places.

The following guidelines have been identified by the Centers for Disease Control and Prevention (CDC) and the Occupational Safety and Health Administration (OSHA). Additionally, the US Department of Health and Human Services has collaborated with OSHA to publish *Guidance on Preparing Workplaces for COVID-19* detailing steps that every employer can take to reduce exposure risks to workers and customers. <https://www.osha.gov/Publications/OSHA3990.pdf>

RECOMMENDED PROTECTIVE ACTIONS

It is important to remember that people can have the virus without having symptoms. All retailers should have a plan in place in case an employee is exposed to a confirmed virus-positive individual. Employers should implement good hygiene and infection control practices, including:

- Implement health screening and temperature checks for employees before each shift
- Provide appropriate personal protective equipment (PPE) for workers and sufficient space to comply with social distancing guidelines
- Promote frequent and thorough hand washing; provide workers, customers, and visitors with a place to wash their hands; provide approved hand-sanitizer containing >60% alcohol in places soap and running water are not immediately available
- Develop policies and reporting procedures for when employees feel sick; encourage them to stay home until well, and recognize that workers with ill family members should stay home as well
- Encourage respiratory etiquette, always cover coughs and sneezes; provide customers and the public with tissues and trash receptacles
- Establish policies and practices to increase the physical distance among employees and others, such as telecommuting and staggered shifts
- Discourage workers from using others' phones, pens, other work tools, and equipment
- Enhance regular housekeeping practices, including frequent cleaning and disinfecting of equipment and surfaces (e.g., chairs, door handles, credit card machines, pens, trays)
- Encourage employees to wear cloth face-coverings; consider installing physical barriers such as clear plastic sneeze guards where feasible
- Consider implementing alternate store hours to allow additional time for cleaning and enhanced sanitation procedures