

TENTATIVE SCHEDULE FOR FY2020-21 BUDGET DEVELOPMENT

MARCH 2020

Thursday, March 5

Distribution of budget workbooks to BOCC depts

Thursday, March 19, 9:00 a.m.

Budget kick-off meeting with BOCC depts (group activity)

Monday, March 16

Notification (by mail) to Not-for-Profits to prepare applicable funding request

***Wed, March 18, 9:00 a.m. (TBD) Regular Meeting**

Purvis Gray audit presentation to County Commission
* Date to be confirmed
Budget Philosophy presentation to Board

Monday, March 23, 6:00 p.m. Regular Meeting

Public Hearing for FY18/19 cash forward

Monday, March 23, 6:00 p.m.

Regular Meeting

Adoption of the mid-year Capital Improvement Plan (CIP)-FY2019/20-FY2023/24

APRIL 2020

April dates TBD

Stakeholder public outreach events

Friday, April 3

Budget workbooks due from BOCC depts

Monday, April 13

Distribution of annual Capital Improvement Plan (CIP) workbooks to BOCC depts

Monday, April 13

Distribution of Fleet Replacement Plan (FRP) workbooks to BOCC depts

Monday, April 27

Funding requests from not-for-profit agencies due to OMB

MAY 2020

May 4-29

Meetings with BOCC depts to discuss budget requests (individual activity)

Monday, May 11

Annual Capital Improvement Plan (CIP) workbooks due from BOCC depts

Monday, May 11

Fleet Replacement Plan (FRP) workbooks due from BOCC depts

Thursday, May 28, 9:00 a.m. Special Meeting

Presentations by not-for-profit agencies requesting county funding (public forum)

JUNE 2020

On or Before June 1

Tentative budgets due from Clerk of Court, Property Appraiser, Sheriff, Supervisor of Elections

Monday, June 1

Estimated preliminary taxable values due from Property Appraiser

Tuesday, June 2, 4:00 p.m. Special Meeting

BOCC department presentations - GROUP 1 (public forum)

Tuesday, June 9, 4:00 p.m. Special Meeting

BOCC department presentations - GROUP 2 (public forum)

Friday, June 12

Finalized Fleet Replacement Plan (FRP) due for inclusion in the budget

Monday, June 22, 6:00 p.m.

Regular Meeting

Capital Improvement Plan (CIP) - FY2020/21-FY2024/25 workshop/ meeting for project determination & BOCC input.

JULY 2020

TENTATIVE SCHEDULE FOR FY2020-21 BUDGET DEVELOPMENT

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| <p><u>Wednesday, July 1</u> Certified taxable values due from Property Appraiser</p> | <p><u>Wednesday, July 15, 9:00 a.m.</u> <u>Regular Meeting</u> Presentation of tentative budget to County Commission</p> | <p><u>Monday, July 27, 6:00 p.m.</u> <u>Regular Meeting</u> BOCC to set a tentative millage, date/time of 1st public hearing, & authorize electronic submission of TRIM forms (DR-420s, DR-420MM-Ps, DR-420TIF)</p> |
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AUGUST 2020

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| <p><u>August (Date TBD)</u> Strategic Planning Session</p> | <p><u>On or Before August 1</u> Tentative budget due from Tax Collector</p> | <p><u>Begin of August until December 31</u> Depts to notify OMB of all carry forward requests from FY19/20 for inclusion in the FY20/21 budget (purchase orders, projects, etc.)</p> |
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SEPTEMBER 2020

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| <p><u>Monday, September 14, 6:00 p.m.</u> <u>Regular Meeting</u> <i>SCHOOL BOARD HAS FIRST PRIORITY OF A HEARING DATE... SUBJECT TO CHANGE BASED UPON SCHOOL BOARD'S SCHEDULING</i> Hold First Public Hearing on the tentative budget and proposed millage rates</p> | <p><u>Friday, September 25</u> Advertise intent to adopt millage rates & a budget in the newspaper, within 15 days after the First Public Hearing</p> | <p><u>Monday, September 28, 6:00 p.m.</u> <u>Regular Meeting</u> <i>SCHOOL BOARD HAS FIRST PRIORITY OF A HEARING DATE... SUBJECT TO CHANGE BASED UPON SCHOOL BOARD'S SCHEDULING</i> Hold Final Public Hearing, within two to five days of advertisement appearing in newspaper, to adopt final millage rates & budget</p> | <p><u>Monday, September 28, 6:00 p.m.</u> <u>Regular Meeting</u> Adoption of annual Capital Improvement Plan (CIP) - FY2020/21 - FY2024/25</p> | <p><u>September 29 - October 1</u> Send Resolution adopting final millage rates & budget to the Property Appraiser, Tax Collector, & Dept of Revenue within 3 days after final public hearing; and electronically submit DR-420MMs & DR-487Vs</p> |
| <p><u>September 29 - October 28</u> Certify final millage(s) (DR-422s) within 3 days after receipt from the Property Appraiser</p> | <p><u>September 29 - October 28</u> Send completed Certification of Compliance (DR-487) to the Property Tax Oversight Program within 30 days after final public hearing</p> | <p><u>September 29 - October 28</u> Post final adopted budget on official County website</p> | | |

October - December 2020

Dates TBD
 Complete strategic plan for FY 2021-22 budget; finalize FY 2021-22 budget calendar; assist with FY 2019-20 audit process