

AMERICANS WITH DISABILITIES ADVISORY COMMITTEE
Commission Chambers, January 15, 2019, 3:00 p.m.

Present: Chairman Tom Ford, County Commissioner District 4
Billy Stonebreaker, Facilities Maintenance
Stefany Thomas, representing the Nassau County Health
Department
Lori Wilkinson, representing the Supervisor of Elections
David Kramer, School Board Facilities Department
Keith Ellis, Interim Building Official
Mitch Wilson, representing the Tax Collector
Bobby Lippleman, General Counsel for Sheriff

Absent: Michael Mullin, County Manager/County Attorney

Also present were Brenda Linville and Peggy Snyder, recording secretaries.

Chairman Tom Ford called the meeting to order at 3:05 p.m.

It was moved by Mr. Wilson, seconded by Mr. Stonebreaker, and unanimously carried to approve the minutes from the ADA meeting held on October 16, 2018.

There was no public input.

Regarding the training session, Mr. Stonebreaker provided a handout titled "*Opening Doors to Everyone*" and requested the committee review this article regarding door specifications for assessable doors.

Mr. Stonebreaker mentioned that at the previous meeting, Ms. Wilkinson commented on a problem that Supervisor of Elections website and how the Tax Collector's office helped her resolve the problem. Ms. Wilkinson handed out a copy of an article in the *Fernandina Observer* titled "*ADA Compliance Means More than Grab Bar Installation and Sidewalk Maintenance.*" She explained that an individual had contacted the City of Fernandina Beach with a complaint regarding ADA compliance on their website.

Josephine Craver, Engineer II, provided a presentation regarding Americans with Disability Act (ADA) Transition Plan. She explained that in order for the County to receive grant funding through the Florida Department of Transportation (FDOT), the County must become Local Agency Program (LAP) certified and have an ADA Transition Plan. All the County facilities that the County owns must be listed including sidewalks, parks, and restrooms. She requested that each

committee member review the draft transition plan and provide her with updates and comments regarding their compliance by February 15, 2019. Mr. Mullin will be the ADA Coordinator. Mr. Stonebreaker advised that ADA issues are always a priority. Once this transition plan is complete, Ms. Craver will present it to the Board of County Commissioners for approval and submission to FDOT.

The next meeting is scheduled for April 16, 2019 with the time to be determined.

There being no further business, the meeting adjourned at 3:16 p.m.