



**Nassau County Building Department**  
96161 Nassau Place  
Yulee, Florida 32097

**Bulletin G-05-15**

## **MEMORANDUM**

To: Residential HVAC Contractors

From: Michael Griffin, CBO, CFM, Building Official

Date: March 9, 2015

Subject: Change out permits for Residential HVAC units *ML*  
**(Inspection exemption with approval of homeowner)**

This is regarding Florida Statute 553.80(3) (b) authorizing local jurisdictions to implement rules allowing single family residences an exemptions from required inspections. Specifically, the replacement of HVAC units not exceeding \$5,000 in value. The attached form "Request for Inspection Exemption for Replacement of Residential HVAC Equipment" must be submitted to the Building Department to be filed with the mechanical permit as a part of the permit history. Verifying compliance with the Florida Building Code will be the responsibility of the permit holder.

If you have any questions please let me know.

**FERNANDINA**  
**(904) 491-7337**

**TOLL FREE**  
**1-800-948-3364**

**FAX**  
**(904) 321-5763**

# Request for Inspection Exemption for Replacement of Residential HVAC Equipment

FROM: \_\_\_\_\_  
Print Homeowner's Name

RE: Permit number \_\_\_\_\_ Year Installed \_\_\_\_\_ Installation Cost \$ \_\_\_\_\_

Address \_\_\_\_\_ Contractor \_\_\_\_\_

As the homeowner, I understand that inspections performed to ensure compliance with the Florida Mechanical Code are to protect my health, safety and welfare. I also understand that Florida Statute 553.80(3)(b) allows Local governments to adopt rules granting a single family homeowner exemption to required inspections, and that Nassau County has adopted such a rule for replacement of existing residential HVAC equipment.

I hereby waive the required inspections of this permitted work. In consideration for not being required to have inspections, I hereby declare that I will not hold Nassau County responsible for any adverse consequences resulting from this work and further that I will not initiate, execute, or enjoin any legal action against Nassau County for such consequences. A copy of this letter will be recorded as an official record with Nassau County Building Department and attached to the above referenced permit as part of the permit history, so that any and all future buyers/owners of this property may be made aware of the status of work performed on this structure.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Owner

As the owner/qualifier for the above referenced contractor, I certify that to the best of my knowledge the person signing above is the owner of the referenced property. I also verified that the electrical breakers and wiring installed for this equipment meets the requirements of the Florida Building Code and the manufacturer's installation instructions.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Owner/Qualifier

## NOTARY FOR CONTRACTOR

Before me this \_\_\_\_\_ day, of \_\_\_\_\_ Year \_\_\_\_\_ in the County of Nassau, State of Florida,

has personally appeared \_\_\_\_\_ herein by himself/herself in applying for a permit to do their own work at the address described above, affirms that all statements and declarations herein are true and accurate.

\_\_\_\_\_  
Notary Public, State of Florida

\_\_\_\_\_  
Notary Printed Name

Personally Known \_\_\_\_\_ Produced Identification \_\_\_\_\_

Accepted By \_\_\_\_\_ Date \_\_\_\_\_