Nassau County Building Department
96161 Nassau Place
Yulee, Florida 32097

BUILDING DEPARTMENT
2011/2012 GOALS

November 22, 2011

TO: Ted Selby, County Manager

FROM: Robert J. McKinney, Building Official

Building Department and Code Enforcement Goals 2011/2012

- Implementation and training on the new State mandated 2010 Florida Building Code.

- Implementation and training on the Cornerstone CL Plus web applications. This will allow the Inspection system to be used while in the field and allow contractors to view status of applications, permits and inspections.

- Continue to enforce the Unsafe Building Abatement Ordinance to facilitate the removal and/or renovation of unsafe structures countywide.

- Continue to maintain adequate customer service level relating to required inspections, required documents for applications and technical code requirements.

- Implementation and training on the Code Enforcement Comply software system. The system uses the Building Department's Cornerstone CL Plus database and replaces the current system on ACT which does not have adequate support available.

- Implement the use of credit/debit cards for payment of Department fees therefore allowing an additional type of payment.

- Code Enforcement Department to work with Records Management and Technical Services Department to use laser fiche for records retention purposes.

- Continue to scan documents for digital archival of records to be in compliance with State of Florida Archives. Also provide scanning services to other municipalities.

- Code Enforcement to continue to work with banks and field service companies on foreclosures and vacant properties.

- Continue to analyze expenses and revenues in an effort to provide sustainability of the Building Department.

- Continue Building Inspector and Code Enforcement Officer required yearly training for continued licensing.

Goals 2011/2012 continued

- Continue to analyze expenses and revenues in an effort to provide sustainability of the Building Department.

- Continue Building Inspector and Code Enforcement Officer required yearly training for continued licensing.